



Facility Rental Policies

Reservations, Refunds and Cancellations

Person making reservations must be at least 18 years old. Children under 18 must be accompanied by an adult. Please pay remainder of rental fee at the Rowe Visitor Services Desk upon arrival. Facility rental will not be guaranteed until deposit is received. Facilities may not be rented more than 4 months in advance of rental date. Reservations made with less than 2 weeks notice pay in full. Cancellations with greater than 60 days notice will receive the deposit back, less a \$25 processing fee; cancellation less than 60 days notice forfeit the deposit.

Checkout and Clean-up

If you are renting a room in the Rowe Visitor Center, please have your group packed and prepared to leave by 4:30 pm. **The Building will be closed and locked at 5pm.** If your group has planned a hike and may not return by 5 pm, please clean-up the room and take all personal belongings out of the building. If you are having your meals catered, please ensure all food and dishes are removed by 4:30 pm. There is \$25 service fee if Cincinnati Nature Center is left responsible for clean up. The Cincinnati Nature Center promotes “green practices” and requests the catering company recognize this by not using excessive disposable supplies in catering an event. Please do not use the lower doors of the Rowe Visitor Center to leave the building when renting the Lake Room. Exit through our main doors upstairs. Make sure all windows and doors are closed before departing.

Conservation, Fires, Firewood and Smoking

There are recycling bins for paper, plastics and cans located throughout the Rowe Visitor Center, near the Kiosk by the parking lot and in the overflow parking area. There are compost-bins located off the side-porch of the Rowe Visitor Center for organic wastes (banana peels, apples, bread, etc.). Cutting or chopping trees, limbs and vegetation, collection of natural materials and molesting wildlife is **strictly prohibited**. Hunting, fishing or collecting is not permitted on any of our properties. Pond Dipping permits for Matt’s Pond may be obtained from the Visitor Services Desk. Firewood is provided at both the Retreat House and Meadow Shelter. If you anticipate needing more firewood than provided, please contact the Visitor Services Desk (513-831-1711) during business hours, 9 am to 5 pm daily. Please do not burn garbage. Do not leave fire unattended and make sure fire is completely out before leaving the area. Smoking is not permitted on trails or in buildings. Please dispose of properly.

Picnicking, Trails, Pets and Noise

There are several outside areas where your group may eat – the picnic area at the end of the parking lot and the side-porch of the Rowe Visitor Center. Picnicking on the trails is not allowed. If you are planning a hike with your group, please walk in groups of 12 or less. Trail maps are available at the Rowe Visitor Services Desk and in the Kiosk by the parking lot. Please remain on trails. Trails are for foot traffic only. No running on trails. Pets are not allowed inside any of the facilities unless they are service dogs. Dogs are permitted on trails if leashed and under control at all times. Please discourage pets from wading in water. Please use bags provided at the Kiosk for waste removal. Noise or amplified sound must not disturb or interfere with any other activity outside the reserved area.

If there are any further questions before your arrival, please contact the Registrar at 513-831-1711 X129 or registrar@cincynature.org.

All Cincinnati Nature Center rules and regulations apply to rental areas.
Cincinnati Nature Center Staff may terminate, upon just cause, any occupancy at anytime without a refund.